



CONGRESS

**Monday, October 10, 2022
3:00 pm UH 111**

Minutes

Present: Bobbie Jo Monahan, Amanda White, Larry Tinnerman, Jack Maynard (AC rep), Shawn Huisinga

Ex-officio: Linda Sperry

1. Call to Order at 3:01 pm
2. Approval of minutes for September 12, 2022.
 - a. Move: A. White, Second: S. Huisinga; L.
 - b. Discussion: L. Tinnerman's last name was misspelled.
 - c. Vote: approved with correction 7-0-0
3. Old Business

Grievance Policy Pg. 10
<https://www.indstate.edu/education/sites/education.indstate.edu/files/BCOE%20Policies%202012.pdf>

 - a. Need to review student grievance against faculty policy. Discussion: Does this need to be reviewed in committees or as a group? There are two separate issues and a decision also needs to be made on whether to address both issues at the same time or as separate issues. J. Maynard recommended they be reviewed as separate issues. L. Sperry stated that the BCOE policy doesn't match University policy. We also need to fix process difference between the University and BCOE policies. L. Tinnerman asked which takes precedence. L. Sperry stated that University policy will always take precedence. The University policy is the least specific. BJ Monahan will chair and A. White will assist with the revisions.
4. New Business.
 - a) Proposals
 - 1) Gifted and Talented Endorsement-Non Degree (S. Huisinga)
<https://indstate.curriculog.com/proposal:6214/form>

- a. Move: S. Huisinga, Second: A. White.
 - b. Discussion: Changes in state requirements initiated this change as well as lack of credentialed faculty in Gifted Education. R. Alderton also stated they have lost their grant moneys to fund this program. J. Maynard asked how many students were typically served. S. Huisinga did not know the answer to this. This is a suspension of admissions with hopes of revising and reopening when faculty hires are resumed. The courses would also need to be updated to reopen this program, but it is not reasonable at this time due to lack of faculty.
 - c. Vote: Approved to suspend 7-0-0
- b) Welcome Melissa Bala as the Undergraduate Representative. Welcome Morgan Hayes as graduate representative.

Welcome Elementary Ed with specialization of Early Intervention.

Morgan Hayes and Fatima Zahrai-Berrfai were nominated as Graduate Student Representative. Morgan is a first year Clinical Mental Health Counseling student with a desire to be involved across campus. She started a disability awareness group and has been highly involved. Fatima is in the Teaching & Learning PhD program. M. Hayes was voted as representative.

- c) Rules for BCOE Student Research Grant (Linda Sperry)
<https://www.indstate.edu/education/deans-office/gsrp>

- 1. Move: J. Maynard, Second: S. Huisinga.
- 2. Discussion: L. Sperry stated that graduate student research funds of \$500 are available when students need funds for dissertation. The \$500 can be used to support dissertation research for items such as surveys and field work (such as purchase a camera). Students must have an approved proposal, but the timing is off on where the proposal and IRB is at making it very difficult for students to time application for the awards. The other pool of support is for presenting or attending at a conference (\$300). Options to consider include backing up the deadline to Committee approval. Another option could be to switch amounts allowing more for travel. They had seven students apply for travel funds last year (all awarded) and one for research (not eligible, so not awarded). This is a line item from the Dean's office. BJ Monahan asked if faculty are supposed to let students know about these opportunities. Karen Meeks sends an announcement to Program Directors to share with students. L. Tinnerman suggested purchasing national databases to save students money. J. Maynard suggested streamlining the process (simply utilizing the dissertation chair and L. Sperry). Awards go through K. Meeks and then to the University awards committee twice a year for consideration and distribution. Another option is to change due dates. S. Huisinga asked if the award can be held until IRB approval is received. L. Sperry said they have been doing that simply due to the low number of applications. L. Sperry recommendation is to switch the amounts for each award.
- 3. Vote: Approved to switch amounts for each award to reflect \$500 for travel and \$300 for research expenses 7-0-0

5. Triennial Review Procedures Pg. 9-Faculty Performance

<https://www.indstate.edu/education/sites/education.indstate.edu/files/BCOE%20Faculty%20Review%20Policy%205.9.19.pdf>

Biennial review no longer exists. Congress needs to put a triennial review process in place of the biennial. J. Maynard asked why we don't simply reference the university policy since it changes so often. L. Tinnerman moved to select a committee to (Larry on committee) review the policy and make changes to vote on. A. White seconded. L. Tinnerman, M. Bala, and J. Maynard will serve on the committee and will get together before the next meeting to review and then to report back. They will write the policy for Congress discussion and approval.

6. Dean's Report – L. Sperry stated that all is going well. Homecoming is this month and departments are required to participate in the College open house on Saturday from 10-12. She asked that everyone encourage students, family members and friends to attend. Refreshments will be offered. It is at the same time as the parade. Tent city is still very limited this year again due to problems

several years ago. Greek life and alumni relations will be at tent city. The Dean of student affairs in charge of the event. Colleges are only allowed to have open houses (no tent). The BCOE Emeriti luncheon will still be held on Friday.

7. Chair's Report – S. Huisinga stated that the Special Education program is changing to a Transition-to-teach program. J. Maynard said due to changes in state licensure rules, this is a big opportunity to increase enrollments. It aligns with the other transition to teach programs on campus. The Mild Intervention endorsement leads to licensure and toward a master's program. The Transition-to-teach also leads toward a master's program. The mild intervention is for teachers who want the additional license. Transition to teach Mild-to-Moderate is only for people who do not have a teaching license. There has been some confusion over number of hours due to the reading requirement and so the credit hours need to be changed. It will have an online format. The graduate program leads to a MS in Teaching & learning. S. Huisinga asked that the Special Education Mild Intervention be put on the next agenda.
 - a. Move: J. Maynard moved to put on next agenda, Second: L. Sperry
 - b. Vote: approved 7-0-0.
8. Open Discussion - nothing
9. Adjournment - 3:58 pm

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<http://www.indstate.edu/education/governance>