



# Teacher Education Committee

Tuesday, December 11, 2018

3:30 PM

UH Conference Room 215

## Minutes

**Members Present:** Diana Quatroche, Shawn Huisinga, Bobbie Jo Monahan, Lisa Calvin, Alyce Hopple, Jodi Frost, Eulsun Seung, Triston Pantone, Della Thacker, Brad Venable, Amy French, Chavez Phelps, Eric Hampton

**Guest:** Robin Thoma

**Ex Officio/Other:** Malea Crosby, Linda Sperry, Janet Buckenmeyer, Dennis Ballard, Judy Sheese

### Called to Order, 3:31 p.m.

1. Approval of Minutes for November 13, 2018, D. Quatroche moved/B. Venable seconded. Vote 11-0-0.
2. Old Business – modifications to bylaw language passed to senate executive committee and changes passed at the December meeting.
3. New Business
  - a. Proposal-Deaf/Hard of Hearing Licensure Program-Carol Wetherell (Robin Thoma) – proposed program will include seven courses, totaling 20 hours for two years. D. Thacker moved/J. Frost seconded. Vote 12-0-0.
  - b. Student Teaching Observation Form-Malea Crosby – met with teacher advisory council over the summer. Current form is a narrative piece and they want something with more structure and clear definitions. This form is only used by the university supervisors. Focus group used the supervisor's themes and produced a student teaching observation form along with a list of examples that further define behaviors and abilities. Evaluations are completed every couple weeks and they are not part of the students' final record. There is some overlap with this form and the final evaluation. Motion to approve as an initial form for the use of observing student teaching, B. Venable moved/ C. Phelps seconded. Vote 13-0-0.
4. Dean's Report – Janet Buckenmeyer – first meeting with secondary partners across campus to get to know them and the programs across campus. During the meeting, there was a discussion of concerns, resolutions, and CAEP. The plan is to continue with those meetings in the future. J. Buckenmeyer visited a site in FL, which helped to highlight some areas that we need to address.
5. Associate Dean's Report – Linda Sperry – presented evolving course fee proposal for TK20 fees. Not sure about the graduate programs and special education. The fee cannot be coded as a program fee and must be course-specific. Goal is to tie the fee to a program-specific course that immediately follows

entry to the program. Most of these courses will be when students are already juniors and that might prohibit staff from using TK20 to track students.

6. Assistant Dean's Report – Judy Sheese – nothing to report.
7. Assessment Director's Report-Malea Crosby – thanks to persons for turning in assessments. All reports have been turned in on time.

**Adjourned, 4:03 p.m.**

**All TEC agendas, meeting dates, minutes, members, and other materials may be viewed at:**  
**<http://www.indstate.edu/education/department/governance/teacher-education-committee-tec>**