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Indiana State University

Faculty Senate, 2021-2022

Executive Committee

March 29, 2022

3:30 p.m. via Zoom

Members present: A. Arrington-Sirois, A. Arrington-Slocum, S. Arvin, M. Badar, J. Frost, J. Gustafson, K. Hinton, K. Yousif

Absent Members: L. Brown

Ex-Officio Absent: President D. Curtis, Provost C. Olsen

Guest: A. Liner, W. Nesser, Y. Park, S. Powers, L. Sperry

1) Administrative Reports

- a) President D. Curtis: No Report
- b) Provost C. Olsen: No Report

2) Chair Report: K. Yousif: No report

3) Fifteen Minute Open Discussion

a) Summer Pay

J. Gustafson: I forwarded all of the discussion and materials to [administration] regarding the summer pay proposal from FEBC. Do you have any information at this point about the impact that would have on the summer budget?

S. Powers: We have heard back from two units so far. It saves a little money in the College of Arts and Sciences (CAS) and the College of Health and Human Services (HHS). In HHS it shifts some money around. In CAS it saves some money which might provide for a few additional classes. We have not heard from the College of Technology (COT), Scott College of Business (SCOB), or Bayh College of Education. It will be a substantially different situation for COT and SCOB for savings. If the savings are long term you might be able to shift those dollars to other units but making sure we are offering classes that meet students' needs. I was able to create a pivot table that has the average of different ranks in the different colleges.

J. Gustafson: We have received a lot of different questions from people about the FEBC proposal so I have requested information from the Provost and Susan Powers on salary structures and across different colleges. We should have some of that available by Thursday.

S. Powers: Part of what we have to do is scrub the data. Some of the colleges have fiscal faculty who don't get paid for the summer so we have to remove them. We also have to remove those that will no longer be working here so their averages wouldn't be included. My pivot table wouldn't do median but it would do mean.

4) Approval of Executive Committee Minutes (March 22, 2022)

Motion to approve A. Arrington-Sirois, K. Hinton: 7-0-0

5) Curriculum

New program: Elementary Education, Transition to Teaching

<https://indstate.curriculog.com/proposal:5759/form>

Motion to approve J. Gustafson, J. Frost: 8-0-0

Y. Park: This program is geared towards mature students and professionals that have a degree but would like to move into teaching elementary students. We have great connections with the leadership program and this summer we would like to start recruiting

K. Yousif: I am on the Academic Strategic planning committee so I spend a lot of time reviewing programs in the College of Education and some of them are quite small. You say you don't need any new resources. I am wondering what the size of the program would be? You estimated thirty students. Is that the goal? Is that what you can accommodate?

Y. Park: In the beginning we are estimating ten students. We have received thirty phone calls about a program like this, but we don't know how many of those are ready to apply.

K. Yousif: You used the word "mature." Do you mean non-traditional students? Do you mean people that are changing careers or decided later that they wanted to be elementary teachers?

Y. Park: That is correct. Like, for example, we have a mother that is currently in nursing who has inquired. She mentioned that she could get more pay as nurse but she has two young children, so this would be an option for her.

K. Yousif: Are there other programs like this in the state? I know there are transition to teaching programs for other fields but I didn't know if there is an elementary program as well.

Y. Park: When I researched about this program I found that Saint Mary-of-the-Woods (SMWC) has a similar one. IU Purdue they have a secondary education program, not elementary, but if you go to IU Kokomo they have a transition into elementary teaching program. Ball State has a program as well. There is also an online university that has one as well.

S. Powers: Back when I was an associate dean we were legislated to have a transition into elementary and secondary education teaching program. At one point we lost our elementary education program because there were not enough students but this was also back when there wasn't a teacher shortage. I do want to clarify that this isn't a certificate program. It is a non-degree licensure program.

K. Yousif: What if I get hooked and I like all of your classes. Can I transition into the Master's?

Y. Park: I am the director of the master's degree program and I am looking at how to boost the program. If someone takes twenty-four credits they can take nine more credits and pursue the Master's in teaching and learning degree.

S. Powers: There is a possibility that this is actually a reinstatement of a program, rather than a new program, which would mean that it doesn't need state approval. I will have to check to see if it needs Board of Trustees (BOT) approval. The BOT previously approved the non-degree program. The state approval it needs is through the Indiana State Department of Education and as I understand it you have already been granted that. It may or may not have to go through the BOT. If it does the earliest it would be approved is August as it has to go on the agenda twice: once to be read and the second time to be approved.

K. Yousif: If we approve it today it won't go to Senate until April 28th and the Board of Trustees isn't until the end of May.

Y. Park: We submitted the program to IDOE because we have never applied for this degree before.

S. Powers: Elementary Education had an approved program before. There was a transition to education program back in 2008 I believe.

Y. Park: If we would have known about it, this would have been much easier. We submitted and presented this program to IDOE committee members on March 3, 2022. We got feedback on March 7th and we almost have the questions complete so that we can submit to them on April 1st.

S. Powers: Hopefully you did all that stating that it was pending approval by the University.

Y. Park: Yes.

L. Sperry: You have said previously if a course going through and is significantly far along we can in fact let people take that course.

S. Powers: If a program is nearly through, but not a course. You can let people take LED 580, for example, if that course exists, but you can't guarantee to them that they would be able to apply it to a non-degree program yet that doesn't exist yet.

L. Sperry: That makes sense. So technically we could enroll students without promising them that we have the program for them, but we think it is likely. We should have Senate approval by the late April meeting.

K. Yousif: Depending on how it goes today, it would then go to the Senate on April 28th then to the BOT on in May for a reading and in August for a vote if it needs to. It's not likely that they will say no but it's not official until that happens.

Y. Park: We are expecting IDOE to approve this program in May so if it not approved by Summer than we can't advertise this program at that time?

S. Powers: I really hope that you are telling IDOE that it is pending approval by the University and the BOT because IDOE doesn't trump everything that goes on here at the University. We wouldn't put something through to the Commission of Higher Education until it goes through the BOT because they require the statement approved by all levels of the University.

Y. Park: Thank you so much for your clarification.

K. Yousif: Depending on how the vote goes today one of you will need to be present at the April 28th meeting

J. Gustafson: I was only going to ask about how they were defining the difference between a certificate program and a certification program but I think S. Powers answered that already.

S. Powers: The main problem is people talk about teacher *certification* but it's actually *licensure*, and then we also have *certificate* programs.

New program: Evaluation and Assessment Certificate

<https://indstate.curriculum.com/proposal:5147/form>

Motion to approve A. Arrington-Slocum, J. Frost: 8-0-0

A Liner: EPSY is proposing a certificate in evaluation and assessment. The rationale is that many professionals on the academic end in the mental health setting are tasked with making data driven decisions. We thought that along their journey it would be appropriate if we added this new certificate program because it will help them provide insight into appropriate assessment tools and weed through complex results to make improvements in the learning or therapeutic process. The students that we serve are current students in the Educational Leadership program, the Leadership program, or Student Affairs Higher Education program (SAHE). We are proposing fourteen credits for the certificate. All courses with the expectation of one are already being provided through the joint programs.

J. Gustafson: How would that one additional course be covered? Would existing faculty be used?

A. Liner: Yes. We have an instructor that would cover that course. It will only be offered in the Spring.

J. Gustafson: This was not intended to draw in new students, but to fill a need for existing students in programs in the College of Education?

A. Liner: Yes, but we do hope to bring in additional students. This is to serve the students that we currently have.

S. Powers: Since you said something about SAHE students, would you do any course substitutions since they already have a program evaluation course? Or would they have to take two program evaluation courses?

A. Liner: The way that it is set up we will share classes with Educational Leadership and SAHE so it doesn't matter who is teaching the course. If SAHE is teaching the course during the Fall that is who will cover the course for the certificate. The students will acquire the credits as they go. There is no particular order and there won't be a cohort. For example, program evaluation, counselling also has one, education leadership has one, and SAHE has one as well. We looked at the schedule of when they are offered.

S. Powers: The curriculum just states one course number and doesn't say that the other courses will count.

L. Sperry: I think a substitution using the other courses makes good sense and it sounds like it is in accordance with the intentions.

A. Liner: I have that list but I am not sure how it is reflected in Curriculog. I do have the three courses listed.

S. Powers: We want to make sure that the curriculum is revised otherwise it will be approved in the catalog for one and then you will have to do a manual exception for every one of those students if a different course is taken. So if you have three courses that could count towards program evaluation it should state this, this, or that. It doesn't indicate that at all. This would be the same for all of courses that could have substitutions and they need to be listed.

J. Gustafson: These are minor changes that aren't really of substance but are just of substitution. Rather than asking them to do that on the fly today we can ask them to add an amendment before it reaches Senate.

K. Yousif: We will just need to see the revised curriculum.

J. Gustafson: Would that be more easily revised in Curriculog or should an amendment be presented at Senate?

K. Yousif: I think the last time we did it we just presented the revised version. The revised name was what made it through CAAC but it still read in the old way.

S. Powers: I can ask Beth Thomlinson to change it so that it shows up correctly in Curriculog. I will just need to know what all of the approved options are.

K. Yousif: None of us are trying to pressure you to come up with this on the fly. I don't know how you would know all of these courses. That will give you time for your group to put them in as you decide.

L. Sperry: We will definitely work with Beth Thomlinson to get this updated.

Suspension: Health Sciences, Doctorate

<https://indstate.curriculog.com/proposal:5169/form>

Motion to approve J. Gustafson, K. Hinton: 8-0-0

W. Nesser: This program was created in 2012 by 2019 we only had four students graduate. It was never very well defined. It was more of a practice degree instead of a research degree. During our program review a couple years ago we did do a survey of faculty and students to see what the perception was about the program. It confirmed that there is a lot of confusion about this degree and it was sloppy process. There are a few students still taking classes. We don't have a teach out plan yet. Most of the students are in their dissertation phase so they are certainly going to be taught out. Communication needs to be made to students about this. We are just trying to get it off of the books so that no other students can be admitted and all of the bleeding can stop from the problems of this program.

K. Yousif: Is there any move to fix it?

W. Nesser: There was some discussion, but there is no real movement.

6) Standing Committee reports

AAC: Arrington-Slocum: They meet this past Friday. They are working on their annual report. They are wondering if Senate will actually discuss the staffing report and get back to the committee. They are looking at how to take librarians into consideration into the data. They are considering also looking at FTE in addition to SCH.

K. Yousif: As for Senate, it depends on if they get it to us by the April meeting otherwise it goes on the August agenda.

A. Arrington-Slocum: I think that they were more concerned with not hearing anything back from the previous report.

J. Gustafson: That is a point well taken. I have prepared that report before and spent an enormous amount of time on it. I felt like we had some important things to say and it was discussed in Senate for ten minutes and disappeared. They do live on in the Faculty Senate webpage. People can access them and use that information.

A. Arrington-Slocum: I think that is part of it, realizing the amount of time it takes to prepare this and wanting to see if there is some actual action follows from the amount of work they put in it.

AEC: Gustafson: Meeting on April 6th to review the final round of applications.

CAAC: Arrington-Sirois: No report

FAC: Brown: They are looking at revising the conflict of interest policy.

FEBC: Hinton: No report

GC: Frost: We met Wednesday of last week. Much like A. Arrington-Slocum said, they are hoping that the reports they are required to share are going to be heard and kept somewhere, in particular the health professional graduate program enrollment report they are preparing. I know that R. Gonser sent that to the officers already. They would like to know if those annual reports are saved anywhere that can be accessible. If not, they asked if they could be entered into the minutes or stored somewhere like the AAC staffing report is.

K. Yousif: Are they maintained by the Graduate Council?

J. Harney: I also place them on the Faculty Senate webpage and Canvas site.

J. Frost: They feel like they prepare these and that they don't go anywhere. They were also concerned that fifty-three percent of students were awarded an in-state waiver, which is the highest to date, after previously raising awareness on this.

K. Yousif: We have brought that up twice with the Provost. The first time he said he would look at where the policy is housed and how it gets changed. We just reminded him again yesterday that he said he was going to work on that. It looks like it is going nowhere but that absolutely is not true.

J. Frost: R. Gonser has been looking everywhere and he only found the application and nothing else.

K. Yousif: There is a larger discussion on in-state and out-of-state tuition for various levels happening and the graduate piece is a part of something bigger. It might not make GC and AAC happy. It is the same thing as rushing through a Staffing Report after a year of budgets cuts and with another year of budgets cuts ahead. It seems crucial that they are saved and used.

J. Frost: I have to acknowledge all of A. Badar's hard work with coming up with the new graduate review forms. It was reviewed and sent to you as information. They are also trying to do a graduate research showcase. No other action this week that will come to the Senate.

SAC: Badar: No report.

URC: Arvin: The rubric scores for the eight submissions are due today. They should be making decisions on those on April 8th. In the Fall they talked about changing the rubrics they use. If they continue with that, we might have another meeting.

Adjournment: 4:14 pm