

**President’s Council on Inclusive Excellence Meeting Notes**

November 29, 2021

**Members in attendance**: Andrea Arrington, Daniel Parmer, AJ Hobson, Stephannie Gambill, Jordan Lough, Theresa Ortega , James O'Sullivan, Dianne Powell, Jhansi, Chagalakonda, Myles Sanford

The President’s Council on Inclusive Excellence will meet Monday, November 29, by Zoom, to review and discuss the 13TH Annual DRAFT report of the President’s Council on Inclusive Excellence. The date/time was selected based upon the responses from the majority.

The group also discussed the topics covered during search committee trainings. The Overview of Best Practices for Diverse Searches includes:

* Definitions
* History of Affirmative Action
* Process & Preparation for Searches

 **Search Plan**

* Advertisement
* Committee Selection
* Screening of Applicants
* Interviewing
* Identification of Final Candidates for Campus Visit
* Disposition of Candidates and Record Keeping
* Finalizing the Search & Recommendations
* Changing Demographics- Diversity, Equity and Inclusion

The meeting ended at approximately 2:30 pm.