



INDIANA STATE UNIVERSITY
OFFICE OF BUDGET, PAYROLL AND RISK MANAGEMENT
Calendar 2024

BIWEEKLY PAYROLL SCHEDULE FOR NON-EXEMPT STAFF, STUDENT & GRADUATE ASSISTANT EMPLOYEES

Calendar Year	Pay ID	Pay Date	Pay Period	Timecards Due by 4 p.m. on:	Non-Exempt Staff Employees	Benefit Deductions Taken	Regular Student Employees	Graduate Assistants	Pay Period Exceptions for GA's	Fiscal Year
2024	B1/ST-1	January 12, 2024	Dec 23 - Jan 5	January 5, 2024	*	*	*	n/a		23-24
2024	B1/ST-2	January 26, 2024	Jan 6 - Jan 19	January 19, 2024	*	*	*	a	GA's report 1/11, no hrs 1/15	23-24
2024	B1/ST-3	February 9, 2024	Jan 20 - Feb 2	February 2, 2024	*	*	*	a		23-24
2024	B1/ST-4	February 23, 2024	Feb 3 - Feb 16	February 16, 2024	*	*	*	a		23-24
2024	B1/ST-5	March 8, 2024	Feb 17 - Mar 1	March 1, 2024	*	*	*	a		23-24
2024	B1/ST-6	March 22, 2024	Mar 2 - Mar 15	March 15, 2024	*	*	*	a	No hrs 3/11-15 Spring Break	23-24
2024	B1/ST-7	April 5, 2024	Mar 16 - Mar 29	March 29, 2024	*	*	*	a		23-24
2024	B1/ST-8	April 19, 2024	Mar 30 - Apr 12	April 12, 2024	*	*	*	a		23-24
2024	B1/ST-9	May 3, 2024	Apr 13 - Apr 26	April 26, 2024	*	*	*	a		23-24
2024	B1/ST-10	May 17, 2024	Apr 27 - May 10	May 10, 2024	*	*	*	a	GA last day 5/10	23-24
2024	B1/ST-11	May 31, 2024	May 11 - May 24	May 24, 2024	*		*	s		23-24
2024	B1/ST-12	June 14, 2024	May 25 - Jun 7	June 7, 2024	*	*	*	s	No hrs 5/27	23-24
2024	B1/ST-13	June 28, 2024	Jun 8 - June 21	June 21, 2024	*	*	*	s	No hrs 6/19	23-24
2024	B1/ST-14	July 12, 2024	Jun 22 - Jul 5	July 5, 2024	*	*	*	s	No hrs 7/4	24-25
2024	B1/ST-15	July 26, 2024	Jul 6 - Jul 19	July 19, 2024	*	*	*	s		24-25
2024	B1/ST-16	August 9, 2024	Jul 20 - Aug 2	August 2, 2024	*	*	*	s	GA last day 8/2	24-25
2024	B1/ST-17	August 23, 2024	Aug 3 - Aug 16	August 16, 2024	*	*	*	a	GA's report TBD	24-25
2024	B1/ST-18	September 6, 2024	Aug 17 - Aug 30	August 30, 2024	*	*	*	a		24-25
2024	B1/ST-19	September 20, 2024	Aug 31 - Sep 13	September 13, 2024	*	*	*	a	Labor Day 9/2	24-25
2024	B1/ST-20	October 4, 2024	Sep 14 - Sep 27	September 27, 2024	*	*	*	a		24-25
2024	B1/ST-21	October 18, 2024	Sep 28 - Oct 11	October 11, 2024	*	*	*	a	Fall Break TBD	24-25
2024	B1/ST-22	November 1, 2024	Oct 12 - Oct 25	October 25, 2024	*	*	*	a		24-25
2024	B1/ST-23	November 15, 2024	Oct 26 - Nov 8	November 8, 2024	*	*	*	a		24-25
2024	B1/ST-24	November 27, 2024	Nov 9 - Nov 22	November 22, 2024	*		*	a	11/25-29 Thanksgiving Break	24-25
2024	B1/ST-25	December 13, 2024	Nov 23 - Dec 6	December 6, 2024	*	*	*	a	GA last day TBD	24-25
2024	B1/ST-26	December 27, 2024	Dec 7 - Dec 20	December 16, 2024 ***	*	*	*			24-25
Total number of pays 2024 calendar year:					26	24	26	24		

** Early timecard due date for clocking departments

***Special due date for all due to holiday

s = summer

a = academic year