## University Speakers Series 2017-2018 Report

## November 30, 2017

The Committee met at Hulman Center. We gave a brief Welcome and then thanked those attending for being a part of the Committee. We identified the key points involved in booking the speakers, including the busy Calendar for Tilson Auditorium, the costs for the Speaker's honorarium plus travel costs, and then the need to provide a wide variety of people with different backgrounds and areas of expertise. We passed out a list of Speakers that have been on campus as a part of the USS for the years 2007-2017. We recapped the Speakers that were here in 2016-17 and discussed the value of their presentations. We also discussed the 2017-18 Series and those what had already been on campus. We then passed out a long list of potential Speakers for 2018-19 and went thru the process of narrowing down the list. We passed out Ranking forms and asked the Committee members to rank the potential speakers and give their order of preference. We also passed out evaluations of the speakers for this year and comments regarding their presentations.

## April 5, 2018

The Committee met at Hulman Center. We again gave a Welcome and then thanked those attending for continuing their support of the University Speaker Series. We went over some of the Speakers that had been suggested for the 2018-19 Season that we were not able to book. Discussion of availability working within our calendar along with many Speakers unwilling to commit to the Schedule we require...

3:55 Pickup at Hotel

4:00 – 4:15 Media Interviews

4:15 - 4:30 Tech Check

4:30 – 5:30 Student Session – informal time with 20-30 ISU Students...mainly a Q&A time

5:30 – 6:30 VIP Reception – informal time with invited guests

6:30 - 7:05 Down time in Dressing Room

7:05 - 8:05 Presentation – 45 minutes with 15 minutes Q&A

8:15 – 9:15 Post-event Reception open to the public with autographs and picture opportunities

9:30 Return to hotel

The 2018-19 Season was distributed and discussion ensued regarding each speaker. Evaluations and Recaps were distributed regarding the 17-18 Season. We then went over lists of potential speakers for the 2019-20 Season just to get the discussions going on who might be great choices. I made sure everyone had my email address so that they could email me of any speakers they would like me to pursue. We again encouraged all of the members of the Committee to put the dates on their calendars and to attend all of the events that they could. We again thanked them for their participation in the Committee.