

June 2, 2023

**CERTIFIED RETURN RECEIPT REQUESTED**

Earl C. Rodgers & Associates, Inc.  
205 West National Avenue  
West Terre Haute, IN 47885

Re: B0028142, HMSU Commuter Lounge Renovation

Relative to the above specification, we accept your Base Bid (New flooring and painting of the Commuter Lounge per specifications and drawings) of \$14,250.00 and Alternate #1 (Painting of the cabinet units) in the amount of \$3,500.00 for a total of \$17,750.00. By this letter, we authorize your firm to perform the work pending receipt of your Performance Bond (labor and material payment bond) in the amount of \$17,750.00 (100%) and a Certificate of Insurance. These documents must be received within 10 days from the receipt of this letter or your firm may forfeit the bid and bid surety. All bonds and insurance must have an A.M. Best rating of not less than an "A". In Addition, all bonds must conform with the American Institute of Architects AIA Document 312 (2010 version or newer) and shall be executed by such sureties as are named in the list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. Certificate(s) of Insurance shall include an endorsement of a Waiver of Subrogation in favor of the owner for Commercial General Liability Insurance, Umbrella Liability Insurance, Worker's Compensation and Employers Liability Insurance and Business Auto Insurance.