



## Bayh College of Education Congress

**Monday, November 11, 2013**

Approved Minutes  
(Approved December 9, 2013)

Members Present: C. MacDonald, D. Quatroche, M. Howard-Hamilton, J. Jacobs, M. Nail, F. Lai, M. Hare, L. Nellis, B. Counterline, and Associate Dean Collins (ex officio)

Members Absent: W. Barratt, S. Davis

1. Meeting was called to order at 3:01 pm by C. MacDonald.
2. Minutes for October 14, 2013 were approved as corrected. Motion passed (Quatroche, Lai; 5-0-1).
3. New Business  
None
4. Old Business
  - a. BCOE Scholarship and Awards Committee  
A motion was made to take from the table the proposed language for the BCOE Policies document (Quatroche, Lai). The proposed language approved (6-0-0).
5. Faculty Senate Representative Report  
C. MacDonald noted that BCOE Faculty Senate Representatives will be organizing a time for faculty members to provide feedback and suggestions regarding the biennial performance evaluation process. This will occur after Fall Break.
6. Dean's Report  
Associate Dean Collins shared that Dean Hill-Clarke is in Indianapolis today meeting with other College of Education deans. Associate Dean Collins shared that the Dean appreciates the involvement and seriousness of those involved in the biennial evaluation process. The Dean also appreciates the opportunity that faculty members will have to provide suggestions for improvements at both the college and university level. M. Howard-Hamilton asked whether the discussion would include departmental criteria for assigned ratings. Associate Dean Collins noted that departmental discussions about criteria and expectations would be highly appropriate and that similar discussions are needed at the college level because that level of review is needed if there are any disagreements. F. Lai noted that the

page limit for the submitted documentation was also problematic. C. MacDonald noted that future submissions would occur using the Activity Insight. M. Hare asked whether the Dean is involved in state-level discussions about CASA (Core Academic Skills Assessment), the assessment for entry into teacher preparation programs. M. Hare and D. Quatroche expressed concern about the impact this would have on students in their programs because of the low pass rate. Associate Dean Collins noted that she would add this to the TEC agenda as well.

7. Chair's Report

C. MacDonald apologized for missing the last meeting and reminded members that candidates for the College of Graduate and Professional Studies Dean Position will be on campus for interviews during the next two weeks. The first candidate will be on campus Tuesday, November 12<sup>th</sup>. C. MacDonald and M. Howard-Hamilton are on the Search Committee.

8. Open Discussion

Associate Dean Collins provided an update on the search for a replacement for S. Weir's position. The position has posted and will hopefully be filled by the beginning of the spring semester. M. Hare asked how evaluations are being conducted for Instructors. D. Quatroche and C. MacDonald noted that most departments have been conducting reviews already and that they are similar to review of tenure-track faculty with a focus on the specific roles and responsibilities of Instructors.

Meeting was adjourned at 3:21 p.m.

Respectfully submitted by,

Leah Nellis  
Congress Secretary