



RE: District Endorsement

Administrators and Supervisors:

School Psychology Programs at Indiana State University are offering a Certificate in Psychoeducational Assessment. This certificate includes coursework and supervised practice in administration, scoring, and basic interpretation of achievement, cognitive, and social-emotional assessments. Completers of the certificate program are not eligible for licensure as a school psychologist, but they would be able to complete psychoeducational testing under the direction of a licensed school psychologist. For example, completers would be able to score and administer several assessments from the Kaufman, Wechsler, and Woodcock Johnson series, among others.

The certificate program takes 16 months to complete. During the final semester, which occurs in the fall (i.e., August – December), students complete fieldwork in psychoeducational assessment. We ask them to collaborate with a school district to complete about 150 hours of fieldwork across the 16-week semester. The student receives supervision and feedback from a university supervisor (i.e., course instructor) and a fieldwork supervisor (i.e., licensed school psychologist).

As part of the application to the certificate program, we ask that applicants provide a Letter of Endorsement (noted as “Departmental Application” on the website) from a partnering district. The Letter of Endorsement is required to complete an application, and applicants who are not already affiliated with a school district are encouraged to reach out to districts to explore a partnership. Administrators or potential supervisors are encouraged to interview the applicant to explore their goodness of fit and consider their willingness to collaborate with the applicant. Applicants who are already employed with a school district may not need to interview with administrators, but they still need to submit a Letter of Endorsement. The letter should be signed by a school administrator or supervisor and communicate that the district will serve as a field site for the applicant. This would entail providing field-based assessment opportunities as well as appropriate supervision (i.e., minimum of one hour of weekly supervision) from a licensed school psychologist. Note that a Letter of Endorsement does not guarantee admission to the program.

Questions about the Letter of Endorsement can be directed to the program director, Dr. Alyce Hopple (alyce.hopple@indstate.edu).