

INDIANA STATE UNIVERSITY
TEACHER EDUCATION COMMITTEE
November 20, 2007

APPROVED MINUTES
(Approved 12-11-07)

Members present: D. Ballard, C. Chao, D. Clark, H. Ganapathy-Coleman, S. Gruenert, E. Hampton, S. Illingworth, S. Kiger, D. Knaebel, F. Lai, S. Latta, D. Quatroche, A. Solesky, .

Members absent: T. Balch, L. Calvin, M. Lee, Mark Miller, Maury Miller, M. Nail.

Ex Officio Members present: B. Balch, S. Powers, R. Libler.

1. Meeting called to order at 3:30 by Chair S. Gruenert.
2. Approval of Minutes: D. Quatroche moved approval of the October 16, 2007 minutes. S. Kiger seconded. These minutes should reflect the presence of S. Latta at the 10-16-07 TEC meeting. Minutes were approved as amended (9-0-0).
3. Old Business
 - A. TEC Topics meeting November 6
Recruitment for teacher education was discussed at the November 6, 2007 TEC topics meeting. Changes in webpages listing teaching areas was discussed. Areas should check the links and make sure they are appropriate. Admissions personnel may be invited to the next topics meeting on December 4, 2007.
 - B. UAS Committee Reports
 1. Initial: Assessment Rubric Approval.
S. Kiger moved approval of the diversity assessment developed by the Initial UAS subcommittee. F. Lai seconded. Motion passed (13-0-0).
 2. Advanced
 - a. Advising and Faculty Effectiveness Survey: S. Kiger moved approval of the advising and faculty effectiveness survey items for program use. F. Lai seconded. Motion passed (13-0-0).
 - b. Technology and Diversity Assessments: S. Kiger moved approval of the technology and diversity assessment items for inclusion into candidate performance assessments. F. Lai seconded. Motion passed (13-0-0).
 - c. Diversity Assessment: S. Kiger moved approval of the diversity assessment. F. Lai seconded. Motion passed (13-0-0).

d. Educator Work Sample: E. Hampton moved that this be taken off the table. S. Gruenert seconded. S. Illingworth moved approval of the educator work sample. D. Knaebel seconded. Discussion of how this impacts various areas ensued. Programs will provide a rubric of how they will utilize the six criteria by the end of spring 2008. These should be sent to the Dean's office. A score for each student on the six criteria (using EMD scale) will be reported to TEC for unit assessment purposes. Motion passed (8-3-2).

3. Actions against programs not submitting program reports.

S. Powers discussed the memo recommendation made by the advanced UAS subcommittee. If reports are not submitted by the due date, a letter regarding this from the TEC Executive Committee will be sent to the program coordinator and department chair and copied to the Dean, Provost, and President. A letter of appreciation will be sent to those providing reports. At assessment day, programs providing reports and those not providing reports will be clearly identified. No action will be taken by TEC, rather notification will be made. Areas not having three years of aggregated data by fall 2009 will no longer have a program. Dean Balch asked about intervening steps. S. Powers reported on workshops and data assistance provided. D. Clark asked whether the letter will be sufficient to get attention. Letters will allow Deans to have conversations with programs about data reporting.

Changes to the memo were discussed. The memo should read:

“Regarding those programs that do not submit their annual reports” (first bullet, first line)

“chair of associated department(s)” (first bullet, third line)

S. Kiger moved acceptance as amended. D. Ballard seconded. Motion passed (12-0-0). S. Powers will draft the letter and bring it to TEC at a future meeting.

C. BCP Application Process

This issue will be discussed at a future meeting.

4. New Business

A. Program Proposals/Changes

A large number of proposals are coming to TEC in December. We need a quorum to act on these proposals. Members are encouraged to attend the December meeting. S. Gruenert moved that the December meeting be moved to December 11th instead of the 18th. S. Kiger seconded. Motion passed (12-0-0).

B. Diversity Committee

S. Gruenert thanked the people willing to meet on this committee (Will Barratt, Lisa Cutter-Blanco, Gail Gottschling, Hema Ganapathy-Coleman, Barbara Clauss, and Maury Miller). This committee will meet November 30th at 1:00 p.m.

5. Reports

A. Dean's Report: Brad Balch

Academic Affairs is suggesting a planning phase on the heels of prioritization. They will convene individuals to look at new program proposals and forward thinking. This is a nice way of completing the circle.

The Dean is interested in opinions on student success factors. Deans are being asked to consider multiple measures. This will be discussed at a future TEC meeting. Members are asked to consider possible measures of student success for the college and licensure programs.

B. Associate Deans' Report

R. Libler: The progress on piloting ideas on a professional semester is going well. Teachers in PDS schools are being surveyed regarding professional development needs. Information on their priority topics will be sent out when it is gathered for future workshop development.

S. Powers: The individuals making up the NCATE committee are now known. A pre-visit for them will be arranged about a month before the visit. NCATE has made a call for action emphasizing social justice (information is provided). They have emphasized that dispositions are observable behaviors in educational settings. The contract has been signed with TK20. They will be on campus December 3rd setting things up. Rubrics that programs would like pre-entered by TK20 personnel should be sent in. They will also be on campus in January to provide faculty training.

6. Meeting adjourned at 4:20. The next TEC meeting will be December 11th.

Respectfully submitted by,

Eric Hampton
TEC Secretary