INDIANA STATE UNIVERSITY
TEACHER EDUCATION COMMITTEE
September 18, 2007

APPROVED MINUTES
(Approved 10-16-07)

Members Present: D. Ballard, C. Chao, D. Clark, H. Ganapathy-Coleman, S. Gruenert, S. Illingworth, S. Kiger, F. Lai, M. Lee, Maury Miller, M. Nail, D. Quatroche, A. Solesky.

Members Absent: T. Balch, L. Calvin, W. Flurkey, Mark Miller.

Ex Officio Members Present: B. Balch, D. Keiser, R. Libler, S. Powers, J. Sheese.

1. Meeting called to order at 3:35 by Secretary E. Hampton.

2. Approval of Minutes: M. Miller moved approval of the April 17, 2007 TEC minutes. D. Quatroche seconded. Minutes were approved (9-0-3).

3. Appointment to TEC Executive Committee
     A TEC member from outside the College of Education is needed on the TEC Executive Committee. Maury Miller nominated D. Clark. No other nominations were made. D. Clark was elected to the TEC Executive Committee (11-0-1).

4. Old Business
     A. Assessment Day 2007
          S. Powers thanked people participating in Assessment Day. As the governing body for educator licensing programs, TEC must look at the recommendations stemming from Assessment Day and take action on these recommendations.

     B. UAS Committee Recommendations: Initial and Advanced
Recommendations from initial and advanced UAS committees were distributed. Initial:
1) Dispositions. Different data is being collected across initial programs. There is a need for one common assessment. The initial group is willing to continue this work and desires an affirmation from TEC. Maury Miller moved to affirm this, M. Nail seconded. Motion passed (12-0-0).
2) Diversity. We have different ways of assessing diversity skills and dispositions. One common assessment is desired. The initial group will continue to work on this with TEC affirmation. M. Nail moved to affirm, D. Clark seconded. Motion passed (12-0-0).
3) TEC Diversity Committee. The recommendation is to reformulate the standing committee on diversity. One goal is to create a COE definition of diversity. This group should be comprised of TEC and non TEC members and will work in concert with the Dean's taskforce on diversity. Maury Miller moved we reformulate this

committee, E. Hampton seconded. Motion passed (11-0-0). Nominations will be brought to the next TEC meeting.

4) Communication of program report and data needs. A list of programs needing to turn in a protocol for state review in fall 2009 is provided, as is a list of programs not needing to do this due to national accreditation. Those with national accreditation will have to fill out the faculty and field experience tables and provide this data by June 1. Reports from programs are needed by June 1. Many programs did not turn in reports on time.

5) Articulation of data needs. TEC needs to better articulate data needs. All programs complete the program report or an abbreviated version. Information was provided on the areas of data collection.

6) Programs not turning in data. TEC needs to determine what to do about programs not completing the program reports.

Advanced

1) Advising and faculty effectiveness survey items. It is recommended that all programs be required to include developed items on advising and faculty effectiveness in their own survey completed near the end of a student's program. TEC needs a vote on affirmation of this recommendation.

2) Technology and diversity assessments. It is recommended that developed assessments be included in candidate performance assessments in all programs. TEC needs a vote on affirmation of this recommendation.

3) Work sample. It is recommended that all programs adopt an educator work sample as part of their assessment. Six main criteria will be assessed using the EMD framework. In spring of 2008 programs will turn in a rubric developed around the criteria. E. Hampton moved approval, S. Gruenert seconds. D. Ballard moved this item be tabled to allow another chance to communicate with effected programs. Motion tabled.

4) Disposition assessment. It is recommended that all programs use the developed disposition scale (changed to a 3 point scale using EMD framework and some wording changes suggested during Assesment Day). E. Hampton moved approval, S. Kiger seconded. Motion passed (13-0-0).

5) Articulation of data needs. TEC needs to better articulate data needs. All programs complete the program report or an abbreviated version. Information was provided on the areas of data collection.

6) Programs not turning in data. TEC needs to determine what to do about programs not completing the program reports.

    C. Spring 2008 NCATE Focused Visit

Reserve the first Monday in March, NCATE will be here. Be ready to discuss the UAS and the role of TEC in this. TEC members should study the UAS and vote on acceptance of the revisions. This will be a future action item.

5. New Business
    A. Program Proposals

1)   CIMT – Non-degree School Library Media Services Content Area, Addition to Existing License.

        This 27 hour online program allows addition of a school library media services license to an existing content area license. This is something which is presently operating, but is not yet in the catalog. Formalization of the process will allow program student tracking. D. Quatroche moved approval, M. Nail seconded. Motion passed (12-0-0).

2)   CIMT – Public Librarian IV Certificate.

        This allows an individual that does not have a teaching license to get a directorship in a library within a city of less than ten thousand people. This is an informational piece, not requiring TEC action.

3)   EDLR – School Administration.

        EDLR 799 was banked in Spring 2001 but the requirement was never removed from the program. This proposal removes this banked course. E. Hampton moved approval, Maury Miller seconded. Motion passed (12-0-0).

B.   Student Appeals – Item will be on the next agenda.

C. Monitoring TEC Policies – Item will be on the next agenda.

D. Actions against programs not providing data – Item will be on the next agenda.

E. TEC Meeting Twice Per Month

        S. Powers spoke to this. One meeting a month is insufficient to accomplish the work of the group and allow full discussion of issues. TEC should consider meeting twice per month. One meeting would be for actions required of TEC. A seminar meeting would be added, which would not require a quorum. This meeting would allow in depth conversation on one to two items. The timing of this meeting was discussed. Non TEC members would be welcome at the seminar meeting. Consensus exists on the need for this second monthly meeting.

6. Reports
   A. Dean's Report – None.

   B.   Associate Deans' Report
        R. Libler discussed an invitation to attend a session related to the site visit on Project PRE. PRE is ending its fourth year. Elementary Education is piloting a program of a professional semester, combining blocks 3 and 4, at two sites. Teams met over the summer and combined the syllabi and curriculum. Secondary Education is piloting a similar expanded clinical experience which is starting this semester in mathematics. A renewed emphasis on data collection will occur in the fifth year of Project PRE. There will be a sixth year to this project.

C.   ESS Report – None.

7. Meeting adjourned at 5:10 p.m.

Respectfully submitted by:
Eric Hampton
TEC Secretary