

COLLEGE OF EDUCATION CONGRESS
APPROVED MINUTES
September 8, 2008
Approved 10-13-08

Members present: S. Davis, E. Gibson, E. Hampton, K. Hinton, M. Howard-Hamilton, D. Leggett, K. Liu, M. Modesitt, E. Motycka, J. Powers, L. Tinnerman. P. Wheeler

Members absent:

Ex Officio members present: R. Libler

1. Call to order. Meeting called to order at 3:02 by Chair M. Howard-Hamilton. The chair asked that the order of business be changed so that the election of officers could take place after new business. This will give members an opportunity to observe the duties of the chair and decide which position she/he would like to hold. The group agreed with the change in the agenda.

2. Approval of Minutes. E. Hampton moved approval of the April 14, 2008 minutes. S. Davis seconded the motion. Minutes were APPROVED (4-0-5).

3. Old Business

A. Holmstedt Distinguished Professorship – There were no applicants for the Holmstedt Award and the members asked that the chair send the announcement out to the College of Education again. Additionally, the requirements have an error in it; the old time frame of 10 years is still noted in the first paragraph. The revised time frame of 7 years is noted at the end of the document. The members asked that the announcement be corrected before it is distributed again.

B. Congress Constitution – The constitution has been edited and was retyped this summer by Shelia Weir. The edited version will be distributed to the Congress next month for review.

4. New Business

A. Scott Davis asked that the Congress approve and distribute a letter of sympathy in memory of Dr. Terry O'Connor. The letter will be sent electronically to the faculty and staff in the College of Education. The members reviewed the letter and made corrections. The members approved the dissemination of the letter after edits. Scott Davis will get the letter to Shelia Weir in the Deans Office for distribution.

B. Department Chair Evaluation – Associate Dean Rebecca Libler shared information on the evaluation process in the College of Education for academic administrators. She noted that the Dean is evaluated however there has not been a structured evaluation of Department Chairs per the institutional policies. After

deliberation by the members, it was decided that a sub committee be created to review the evaluation policies and current evaluation practices by other colleges for the review of the department chair. The sub-committee is Josh Powers, Eric Motycka, and Karen Liu. This group will give a report at the October meeting regarding the current policies, recommendations for updating the policies, and suggestions and/or examples of department chair evaluations.

5. Reports

A. Faculty Senate Representative Report – Eric Hampton stated that he will be serving on the Faculty Senate this year and the group has not met yet. The chair of Senate will be Virgil Sheets.

B. Dean’s Report – No Report

C. Chair’s Report – No Report

6. Elections – The members of Congress nominated Larry Tinnerman for the position of chair and Mary Howard-Hamilton for the position of vice chair. The officers were selected by acclamation from the group. The secretary for the fall 2008 semester will be Pat Wheeler and Eric Hampton will be the secretary during the spring term, 2009. The position of secretary was approved by acclamation from the group.

7. Meeting adjourned at 4:15 p.m. The next meeting of COE Congress will be October 13, 2008.

Respectfully submitted by:

Mary F. Howard-Hamilton

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Congress Past Chair