

Indiana State University  
School of Nursing  
Graduate Nursing Programs

Program Stop-Out Form

The School of Nursing understands that the lives of our students are dynamic. Students may experience circumstances that necessitate taking some time away from their studies. In an effort to facilitate student success, we provide a stop-out option for graduate students who need to temporarily suspend their studies.

Students currently enrolled in any graduate nursing program that wish to take time away are required to complete this form and meet with their advisor to revise their plan of study or MySam plan accordingly. Failure to do so will result in delayed progression. If this form is not submitted within ten days of the stop-out, the opportunity to retake courses can not be guaranteed. Signing below indicates you understand the process that must be followed to continue progressing. This form will be retained by the School of Nursing.

**You are responsible for dropping all courses in which you are enrolled. Failure to drop courses will result in a failing course grade.**

\*Family Nurse Practitioner (FNP) students who have completed APN 644/664 and take more than one semester away may be required to take a one-credit hour independent study course (45 clinical hours) for skills review in the semester prior to resuming the next course in the FNP clinical sequence.

<b>Student Name:</b>		<b>Reason for stop-out:</b>			
<b>Student ID#:</b>					
<b>Current Course Name(s) and Faculty:</b>					
<b>Semester/Year of withdrawal:</b>					
<b>Started Program?</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	
<b>Remediation/Independent Study Required?</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	
<b>MySam Plan/Plan of Study updated?</b>	<b>Yes</b>	<input type="checkbox"/>	<b>No</b>	<input type="checkbox"/>	
<b>Anticipated date of return:</b>					

**Advisor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please Return to [Tiffany Krabel](mailto:tiffany.krabel@indstate.edu) in PDF format by email**

Graduate Nursing Program Use Only: 7/2023

University withdrawal: <https://www.indstate.edu/registrar/student-resources/registrationscheduling/withdraw>