

Minutes
October 14, 2021
via Zoom
10:30am – 12:30pm

Members Present: Barbara Auman, Eric Aztor, Rhonda Beecroft, Sarah Ber, Susan Crist, Teresa Dwyer, Elonda Ervin, Nancy Hall, Karen James, Christine Knight, Todd LaComba, Morgan Leek, Michelle Lewis, Pamela Malone, Grace Munoz, Angie Napier, Sarah Neeley, Elizabeth Tomlinson, Roxanne Torrence, Martha Vaughn, Kelly Wright, Brooke Young, Paulina Young

Members Excused: Robert Bandelt, Pam Chamberlain, Jamie Hays, Jake Jenkins, Katie Lugar, Alisha Moorhead, Tina Pitts,

Members Unexcused:

Guests Present: Alicia Miller

Call meeting to order at 10:33am (M. Leek)

M. Leek introduced a new representative, Marsha Dull, has replaced Karen James.

Guest Reports

Faculty Senate Report

Dr. Keri Yousif, Faculty Senate Chair, keri.yousif@indstate.edu

Dr. Yousif was unable to attend but submitted the following update:

I want to welcome you all to fall weather and the approaching Homecoming Season! Faculty Senate has been busy working through some curriculum proposals and finalizing all of the various committee membership on campus. We also, at our last senate meeting, passed a resolution in support of ISU's Sycamore Community Health Initiative, which—starting January 1, 2022—will require all faculty, staff, and students to upload proof of COVID-19 vaccination or submit weekly COVID test results. The faculty senate supports this initiative and encourages all faculty and staff to do their part to make sure the campus community is safe and vibrant.

The second thing I want to tell you is that we are working with Katie Butwin to revise the external work/conflict of interest policy (policy 912), which will affect all staff and faculty. We are currently finalizing the draft of this policy, and, when we finish, I will be sending the draft to Morgan for staff council feedback. My hope is that you will have our draft in the next two weeks.

Finally, I want to thank all of you for all the work that you do. In a period of less employees and more work, the extra hours and assignments you take on are key to our success. I just submitted interim grades and book orders, and I am getting ready for spring 2022 advising. As I work through my checklist, I am reminded of all the work all of you do to make these things happen, and happen smoothly.

Questions and answers

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Student Government Association

Austin Nettrouer, SGA President, Austin.nettrouer@sycamores.indstate.edu

Academic Affairs: Our annual Scholarship Fair is set for November 3rd and we are still in the works of filling existing Student Advisory Boards.

Finance: Our Student Organization Resource Funding (SORF) application is open for recognized student organizations funding for the Spring 2022 Semester

Health and Wellness: We are looking for a Health and Wellness Director for the Spring 2022 Semester and the application is out now. Additionally, we are in talks with Student Affairs on means to address the continued waitlist of the counseling center.

Inclusive Excellence: We are starting a project alongside the library and other departments on campus to develop an interactive monitor system in the HMSU which showcases the history of sycamores from minority communities who've left a legacy on ISU's Campus.

Additionally, we are pairing with Multicultural Services and Programming and Drew Taylor to help form USAM, United Sycamores against Marginalization, which is an overall council from many varying minority groups on campus.

Finally, we are forming our application for our search for our next Student Government Advisor and currently have Ellen Malito-Green serving as our interim.

Human Resources Report

Diann McKee, Sr. Vice President of Finance, Administration/Univ Treasurer, diann.mckee@indstate.edu

The incentives for uploading your vaccination record have been given out but those will not be publicized. Encouraged those that have not done so to upload their vaccination record.

This is the final week for the health screenings. The number of participants is down from last year.

There will be an increase to the health plan rates for 2022. There were around \$400,000 in expenses directly related to covid, i.e testing, vaccines, hospitalization, and treatments. Also from delayed procedures from a year ago due to covid and an increase in high dollar claims this year. Rates are actuarially determined. There is a projected increase of 7.4% to the health plan premiums. There will also be increase to the wellness discount for employees and spouse to \$40 and \$30 respectively. We will continue to offer the subsidized rate for those employees that have a household income of less than 200% of the federal poverty level and that increase is from \$1 - \$12 depending on your plan.

Human Resources has started a supervisory training. There are sixteen members that are participating in this training. Kim LaGrange is conducting the training. You can reach out to Human Resources for more information about this training.

Questions and answers

- **If you get a booster vaccine do you need to resubmit your vaccination record?**
No, not at this time.
- **Health screenings moved from library to student health center. Staff didn't feel good about going to the student health center waiting in an overcrowded waiting room co-mingling people who were getting covid tests with people that were getting screenings. It just didn't seem that would be appropriate given the pandemic and the current situation. Why was this moved?** ISU did not move it. Union Health, who provides the screenings, were the ones that asked to move the screenings. Union Health was uncomfortable having the screenings in the library.

Approval of Minutes

September Minutes were presented for approval. R. Beecroft made a motion to approve the minutes, seconded by T. LaComba. Minutes were approved with no corrections 22-0-0.

Treasurer's Report

The treasurer's report was presented for discussion.

Executive Committee Report (M. Leek)

- P. Young gave update on the special election for replacement for vacancies. Voting is going on right now with 4 eligible nominees. Voting ends Friday. Sarah

Neeley and Karen James have resigned from Council and M. Dull has replaced K. James and this election is to replace S. Neeley.

- December special meeting ideas were discussed.

New business

No new business was presented

Old business

No old business was presented

Standing Committee Reports

Staff Relations

Alicia Miller, Committee Chair, Alicia.miller@indstate.edu

The committee met with Human Resources and the Center for Community Engagement to discuss the community service leave. She is working on a blurb for next months' newsletter so they'll be sharing more details on how staff can utilize the policy. The committee is also developing a very short survey to help collect more information to move forward with our charges. This includes updates to the performance appraisals. Next meeting is October 27th.

Questions

It was mentioned that staff were concerned with not able to use their community service leave, what was the response to that? Encouraged staff to meet with Tami Weinzapfel-Smith in Human Resources. The leave policy is based on supervisor approval, but if there are no obvious reasons for it to be denied then they are encouraged to talk with T. Weinzapfel-Smith.

Public Relations

Roxanne Torrence, Committee Chair, roxanne.torrence@indstate.edu

We just finalized the shirt fundraiser with over 150 orders. Hopefully those will be delivered the last week of October.

Homecoming is next week so we have spirit week; Monday is Pro Sports Day, Tuesday is Pink Day, Wednesday is Plaid Day, Thursday is Throwback Thursday, and Friday is ISU Spirit Day. We also have a door decorating contest with 12 entries. The winner for the contest will be announce next Wednesday.

We will be walking in the Homecoming Parade. We are entry #23 and everyone is invited to walk with us. We will have a truck for those that might not want to walk the entire parade route. A link to sign up will be sent this afternoon. Candy donations are

also being accepted. The first 10 staff that donate 5 lbs of candy will get a ticket to the football game. Donations can be delivered to R. Torrence in Stalker Hall 209.

This year we will be participating in the Haunted Haute Downtown event on October 29th from 6pm – 8pm. This will be in place of our Harvest Party. We weren't able to get a venue for the traditional Harvest Party so we decided to participate in the downtown event. Anyone is welcome to help pass out candy. Our tent will be decorated with a Scooby Doo theme. A link to sign up will also be sent this afternoon.

We are working on getting our ornament designs out for that fundraiser and will be hosting a lunchtime bingo in the coming weeks.

Staff Benefits

Alisha Moorhead, Committee Chair, Alisha.moorhead@indstate.edu

Committee did not meet so there is no report available.

The meeting moved to closed session.

T. LaComba made a motion to adjourn the meeting, seconded by P. Malone.

Next meeting: **November 11, 2021 via Zoom, 10:30am – 12:30pm**