

#19

INDIANA STATE UNIVERSITY

FACULTY SENATE, 2016-2017

EXECUTIVE COMMITTEE

March 7, 2017

3:30 p.m., HMSU 227

Approved Minutes

Members Present: L. Brown, J. Conant, R. Guell, T. Hawkins, D. Hantzis, B. Kilp, S. Lamb, C. MacDonald, L. Phillips

Members Absent: None

Ex-Officio Present: President D. Bradley, Provost M. Licari

Ex-Officio Absent: None

Guests: S. Aldrich, K. Butwin, L. Maurer

1) Administrative Reports

a) President D. Bradley:

- i) Several of us went to the Senate Appropriations Committee meeting today. I gave my 30 minute presentation, and we'll know the results in six weeks. April 21st is the magic date. There were a couple of questions on the success of 21st Century Scholars. They also asked if I was happy with the House version of the budget. I said no. We need our money back, and we need more.
- ii) Tom Ricker is our new AVP for development. He will start on April 12. He has most recently been with the University of Maryland but has spent time at both Purdue and IU.

b) Provost M. Licari:

- i) Last week I met with the BCOE search committee chair to discuss their thoughts about the candidates. We have a preferred candidate we are working with. I anticipate being able to close this out in the near future.
- ii) For the Vice-President of Enrollment Management and Marketing, we will be doing airport interviews of 8 candidates the first two days we are back from spring break. There are big shoes to fill in that position. Given enrollment declines nationwide, there are a lot of vacancies, so it is a tough market.
 - (1) S. Lamb: It reminds me of the pre-Beacon years, where we went through a few in that position. I don't know how many tried and were here for such a short time.

(2) M. Licari: D. McKee and I are co-chairing and we understand the importance of this hire. It is critical to the vitality of the institution that those goals are met.

2) Chair Report: T. Hawkins

- a) Let me begin by noting that today is S. McConnaughey's last meeting with us (her last day is the 17th). On behalf of the Faculty Senate and Exec, I would like to begin by expressing my appreciation to her for her service as our administrative assistant. The job requires a great deal of organizational skill, a positive attitude, patience and discretion. She had all of that in abundance. We will miss her, and we wish her well as she advances in her chosen career.
- b) Her last set of minutes should not be too complicated. We will begin our action items with consideration of two GC proposals. S. Powers will follow with the new Academic Calendar. We have a couple of items from B. Butwin, and we will end with liaison reports.
- c) A special elections edition of the Musings went out yesterday. It is our goal to encourage as much faculty participation in the process as possible. To that end, let me remind everyone that we will be holding an informal meeting on Thursday at 4:00 (HMSU 421) to give potential candidates an opportunity to interact with current senators and officers. We are also creating a page on the FS website that will allow candidates to post short statements. As it stands, we will have one vacancy in COE, three in HHS, three in COT (we already have three nominations forms in), ten in CAS, and two in COB.
- d) The due date for nominations is 20 March. We meet again here on the 21st. It is my expectation/hope to devote most of that meeting to consideration of FAC-approved 305 language. I will also set aside time at Senate on the 23rd for some preliminary discussion. In the meantime, let me wish everyone a relaxing Spring Break.

3) Approval of Executive Committee Minutes

- a) Motion to approve (B. Kilp, L. Phillips). Vote: 7-0-2.

4) Fifteen Minute Open Discussion

- a) S. Lamb: Since I wasn't here last week, I would like to thank the President and the Provost for the flexibility they have demonstrated on the issue of instructors. I am extremely pleased that there was movement on that issue, and I hope it is of great benefit to the institution.
- b) R. Guell: I have a question regarding Sodexo's contract. Is the Landsbaum Center ours and should we have an extra fee to have catering there?
 - i) K. Butwin: I don't know the answer to that yet.
 - ii) D. Bradley: It is a shared building between us and Union Hospital.
 - iii) R. Guell: We have conferences at Landsbaum and are feeling compelled to use Sodexo and now they are initiating an off-site fee.
- c) R. Guell: This question goes back to the long-standing needling I have with how we count people and how we change counting people. This is specifically in regards to faculty, and this applies to my adoptive college. We have people we are paying that are outside the number counts and now they are inside the number counts. Now our count is at 112, up from 107. These are clinical employees.

- i) D. Bradley: Nothing has been changed, although a few have attempted to make changes. I don't remember all of the details.
 - ii) M. Licari: I think some of it is the staff folks that we have teaching classes.
 - iii) R. Guell: There is some concern that L. Hall is counted as a faculty FTE, but she is in a position above a chair. Associate and Assistant Deans are not counted in their departments.
 - iv) D. Bradley: L. Hall is similar to the School of Music chair, but I know it is more complicated.
 - v) R. Guell: There are no chairs that report to the Director of the School of Music, but there are chairs that report to the Executive Director of the School of Nursing. She looks and acts at the rank of Associate Dean, but is not treated in the model of an Associate Dean.
 - vi) T. Hawkins: We should have an answer for why distinctions are made.
 - vii) D. Bradley: I remember from the spreadsheet and the FTE in nursing is odd. As we move across the spreadsheet, we back off the chairs. We may be backing off her in that. I'm not sure off the top of my head.
- d) S. Lamb: In the SCOB I suspect that we are over the 70% tenured and tenure track and at this point in time, we are right on the 15% of instructors. We had a resignation. What does that mean? We lose a slot for an instructor in finance?
- i) D. Bradley: I wish the answer was simple, but now it's a function of the dean and provost talking.
 - ii) M. Licari: The raw proportions are one thing and then you interject other meaningful decisions. All of those things matter as well as potential for growth. That is where a staffing plan comes in.
- e) D. Hantzis: I hate the new website completely. I understand that it is a recruitment tool. However, we used to have banners to make announcements. Today is Human Rights Day and there was no way to tell that from the website. I was very sad. We need to have flexibility to modify the homepage.
- i) M. Licari: At my previous institution, we created a page similar to this for recruiting and from an internal perspective, the homepage is less useful to them. What marketing did is create a landing page for faculty and staff and then a landing page for students.
 - ii) D. Bradley: There could very well be a landing page. My guess is that whoever is running Human Rights Day didn't ask. That's most likely the scenario. I'm sure it was an oversight.
- f) D. Hantzis: Tomorrow is International Women's Day. There has been a national call for a day without women that is parallel to a day without immigrants. What is the university's response to women who choose such an action for International Women's Day?
- i) K. Butwin: There are alternatives for people who don't feel like they should miss work, such as don't buy anything.
 - ii) D. Hantzis: Some people who participated in the day without immigrants lost their jobs.
 - iii) B. Kilp: You might want to do a little research in foreign countries. They are unhappy with how it's treating them. They get flowers. My friend was offended by it because she doesn't want that kind of attention that day.

5) GC Items

a) Revisions to Handbook Sections 310 and 315.

i) Motion to approve revisions of 310 and 315 as amended (L. Phillips, C. MacDonald).
Vote: 9-0-0.

ii) Motion to amend to include 'creative projects' (D. Hantzis, L. Brown). Vote: 9-0-0.

iii) S. Aldrich: Grad Council received the charge from the Faculty Senate to revise section 310.1.8 and this section covers the supervision of scholarly projects. In the current language it says thesis/dissertation. We worked on it, sent it here, and then it came back to us. C. MacDonald gave us feedback last time around. 315.1.1 also deals with the same issue. We want parallel language in both areas, so we decided to be proactive. The idea is to have anything that has a committee and a chairperson to have a similar structure. In order to supervise or chair, you have to do the online graduate research training. We also discussed the importance of people supervising a graduate research experience to have some responsible conduct of research training. We started looking at CITI training options that are available. We want to make the process more prescribed.

(1) D. Hantzis: So in my department, we are happy to see this, but what's the status of creative projects?

(2) S. Aldrich: Right now you may not have a committee or you might. For the scholarly project it should be up to the department.

(3) D. Hantzis: It's not listed. We tried to do an internal procedure. I don't know why that language is not in there. I'm suggesting it should say scholarly or creative projects. That's what faculty said they could do. Why is it absent?

(4) S. Aldrich: No one on GC brought it up but these are in response to open up processes to scholarly projects. The other part of it is do we really want a creative project committee to go through training?

(5) D. Hantzis: I think so. It is a little bit interesting how much you can get away with if it isn't a thesis or dissertation. The graduate students are a bit lost trying to find the procedure. Everywhere else in our literature we have creative and scholarly. Artists really do feel excluded.

(6) S. Aldrich: I don't think GC thought they did not care. It was not mentioned in our discussion. There are models of culminating experiences that don't have language.

(7) D. Hantzis: In the MFA program they have a committee. It's also partially what defines master's level work.

(8) T. Hawkins: Are we satisfied or does it need to be clarified?

(9) L. Brown: I think it's okay to insert creative.

(10) D. Hantzis: Insert or Creative in front of projects and revise the title to be Graduate Committees.

(11) T. Hawkins: Any other discussions about the main motion?

(12) R. Guell: The language should not presuppose that the department chairperson is a member of the graduate faculty.

(13) D. Bradley: Isn't the role of the chairperson to ensure the level of effort is reasonable, not to evaluate the product.

(14) R. Guell: That is one reading of it and I'm fine with that.

- (15) D. Hantzis: The question I had about this is, is it retroactive? Is anyone who is currently chair subject to these provisions? We need to know the effective date.
- (16) D. Bradley: I would suggest that the Officers and the Provost decide on that.
- (17) S. Aldrich: We didn't decide an effective date, but we think that if you are going to be involved in a graduate committee, you should be trained.
- b) Accelerated Graduate Degrees
- i) Motion to endorse (L. Phillips, C. MacDonald). Vote: 9-0-0.
- ii) S. Aldrich: The other thing that GC has been busy working on is developing minimum standards and policies for grad programs. There are curricular proposals moving through Curriculog that have an accelerated degree configuration. We decided we needed to figure out how to deal with this. We also realized that accelerated grad degrees coming from undergraduate degree programs that are not large could be done. The idea is that we can have a four-year undergrad degree where the program can add a one-year master's in their final year if they have met certain standards. This would do a couple of good things for graduate education at ISU. Specifically, it could be a good recruitment tool.
- (1) D. Bradley: Also, professional master's degrees. Students have caught on. Come as a freshman. If you maintain your GPA, you're automatically in the program.
- (2) S. Lamb: Aren't we presently doing that with the MBA?
- (3) M. Licari: Yes, but in a slightly different way.
- (4) L. Maurer: It could be done with the old policies and procedures. It is better to do it this way since it is a national trend. We want to set up policy and procedures so this can happen. So, if Math wants to do this, they need to submit a curriculum.
- (5) S. Aldrich: Departments might also have to think about revisions to undergraduate curriculum as well. I came from an undergraduate school where about half of the people in my program came because of that option.
- (6) R. Guell: I graduated from one of these. The University of Missouri is about 30 years ahead. A student who comes with a boatload of credits from high school could easily do this. I'm absolutely in favor of it.
- (7) L. Phillips: I will play devil's advocate. When I went through grad school, it was not considered as rigorous if you did undergrad and grad at the same institution. I am more than ready to approve this, but I think we should discuss whether we are losing rigor if you extend that into an accelerated degree program. AP isn't as rigorous and I don't want to see that at the other end.
- (8) S. Lamb: Those are really rigorous.
- (9) L. Phillips: Is there any concern that they are taking courses from the same people they had their undergrad from?
- (10) D. Bradley: I think that's why you want to let this be a departmental decision. I want to make sure it allows departments to use it as a recruiting tool.
- iii) C. MacDonald: I wonder if we want Faculty Senate to have oversight to ensure that we have some input in it.
- (1) R. Guell: Would these be considered "new programs"?

- (2) D. Hantzis: This is internal, not Handbook language. Thank you for not confusing procedure and policy. We want to create a program for professionals. What about transfer students?
- (3) S. Aldrich: They would be treated as any other transfer students.
- iv) D. Bradley: We want to make sure we don't disadvantage students who have 21st Century Scholarships. Can we make this so students could be awarded their bachelors and masters in the same semester?
 - (1) S. Aldrich: We had some discussion at GC. We turned down a request to change language to allow undergrads to take 600 level classes outside of this policy. There is a strong feeling that there is a cut-off between the 400/500 level mixed classes. I understand what you are saying, President Bradley, but GC was not comfortable with them taking undergrad and grad courses simultaneously. They will be allowed to take six hours of 600 level courses in their last year.
- v) B. Kilp: Would this require a revised assessment plan?
 - (1) S. Aldrich: I'm glad you asked that. We are going to suggest that an assessment plan and recruitment plan should be there. It should be required in all curriculum revisions. It would be attached to the Curriculog proposal.
- vi) T. Hawkins: We have made two changes. Are we comfortable with it as it stands now?

6) Academic Calendar

- a) Motion to endorse (D. Hantzis, S. Lamb). Vote: 9-0-0.
- b) M. Licari: This is pretty standard. Some of it depends on where Christmas and New Year's falls. Spring 2016 was a disaster and we can't have that again. Financial Aid was a mess and they don't have time to get things done. This year we had issues on the front end. The Registrar's Office and Financial Aid did not have time to finish.
- c) D. Hantzis: I am glad we start before Martin Luther King Day.
- d) L. Phillips: Why don't we align our spring break with Vigo County School Corp? I know the reasons, but I have to ask.
 - i) D. Bradley: I think it'd be a great idea, but they have to move theirs one week back.
 - ii) M. Licari: Vigo's is usually too late.
 - iii) S. Lamb: They make their schedule much later than ours.
- e) B. Kilp: Has there been any more serious conversation about having a 3-semester year?
 - i) D. Bradley: If they ever get financial aid modified so students can go year round.
 - ii) B. Kilp: It could give students and faculty options.

7) Standing Committee Liaison Reports:

- a) AAC (C. MacDonald): Has met. Continues to work on charges.
- b) AEC (S. Lamb): No report.
- c) CAAC (B. Kilp): They have approved curriculum.
- d) FAC (D. Hantzis): Meets tomorrow.
- e) FEBC (J. Conant): Meets tomorrow.
- f) GC (L. Phillips): Meets next week.
- g) SAC (R. Guell): No report.
- h) URC (L. Brown): Reviewing grant applications.

8) Adjournment: 5:04 p.m.