

TRANSFER TO ISU FORM

Please complete SECTION I and have your current International Student Advisor complete SECTION II.

The completed form should be returned by **mail** or **fax** to:

Center for Global Engagement
217 North 6th Street
Gillum Hall Room 240
Terre Haute, IN 47809
Fax: (812) 237-3602

SECTION I (to be completed by the applicant)

Student name _____ Date of Birth: ___/___/___

Country of Citizenship: _____ ID # ___-___-___

Phone Number: () _____ E-mail: _____

I hereby grant permission for the Designated School Official at the school I am currently authorized to attend, to release information regarding my enrollment at that institution

Student signature: _____ Date: ___/___/___

*******SEND/GIVE TO YOUR CURRENT INTERNATIONAL STUDENT ADVISOR*******

SECTION II (to be completed by the Designated School Official)

Dates of the student's last attendance: ___/___/___ to ___/___/___ Type of visa: F-1____, J-1____, other_____

Date of expiration of I-20 _____; of DS-2019 _____; other _____ I-94 number: _____

SEVIS ID: _____ Release date: _____

The student is ___/ or is not ___ in status. If not in status, was an application for reinstatement made? Yes ___ No ___

Has the student shown any financial difficulties? Yes ___ No ___

Has the student completed any authorized period(s) of Practical Training? Yes ___ No ___

Dates of Practical Training ___/___/___ to ___/___/___ Type: _____

Name of Institution _____ Address of Institution _____

_____ Phone #: _____

Fax #: _____

Name and title of DSO signing this document

Signature of DSO _____ Date ___/___/___

IMMIGRATION TRANSFER

(ie, the “transfer” of your immigration file to the Immigration office having jurisdiction over ISU. This does not necessarily have any connection to an academic transfer.)

Dear Applicant to Indiana State University:

It is your responsibility to advise the International Service Office at your current school of your intent to transfer to ISU. This may be done by taking this letter with the form on the reverse side to your International Student Advisor.

Processing the transfer of your immigration file can be done in two ways:

(1) If you are leaving the United States prior to enrollment at ISU, **present the ISU I-20 for re-entry** once it has been issued to you. If you need a new visa, **present your ISU I-20**. Do **not** use your former school’s I-20.

According to immigration regulations [8 CFR 214. (f) (4) (ii)] the name of the new school (ISU in this case) **does not** have to be indicated on your visa to allow you re-entry to the US.

(2) If you are coming to ISU **without** leaving the United States, bring to the Office of Center for Global Engagement your passport and I-94 as soon as you arrive on campus. (If you have dependents you should bring their passports and I-94 cards)

To issue your I-20 form we must have:

- Your SEVIS record released to Indiana State University.
- The Transfer Form (on reverse) completed by your International Student Advisor.
- Required financial documents.

THE STUDENT MUST PRESENT THE TRANSFER SEVIS I-20 TO THE RECEIVING SCHOOL’S DSO “WITHIN 15 DAYS OF THE PROGRAM START DATE LISTED ON FORM I-20.”

If you have any questions about your immigration transfer to ISU, please contact us at (812) 237-2440.