

## College of Technology Faculty Council

Myers Technology Center, 214  
Wednesday, 24 Apr 2019, Noon

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### **Present**

**Members:** Mike Hayden (Chair), M. Affan Badar (Vice-Chair), Kristina Lawyer (Secretary), Ahmed Mohamed (Vice-Secretary), Jim McKirahan (AETM), Troy Allen (AVT), Farman Moayed (BE), Edie Wittenmyer (ECET), Szufang Chuang (HRDPT)

**Parliamentarian:** Dave Malooley

**Ex-officio:**

**Guests:** Kara Harris (Associate Dean), Randy Peters (AETM Department Chair)

### **Absent**

**Members:**

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1. Called to order at 12:02pm
2. Roll call
  - a. Members present – 9
  - b. Quorum – 6
3. Motion: approve minutes from 17 Apr 2019 and 19 Apr 2019 as amended
  - a. Made by Edie Wittenmyer, seconded by Jim McKirahan
  - b. Approved 8-0-1
4. Motion: accept slate as amended
  - a. Made by Mike Hayden, seconded by Edie Wittenmyer
  - b. Approved 9-0-0
5. Committee reports
  - a. Academic Affairs Committee (Chair: Farman Moayed, Secretary: Jami Higdon)
    - i. Charge to provide a review of undergraduate program structure (deadline of Apr 1)
      1. Having one more meeting this year and will then submit report
  - b. External Affairs Committee (Chair: Jim McKirahan)
    - i. Charge to provide a recommendation on a COT Speaker Series (deadline of Mar 1)
      1. Charge was previously completed and report will be sent to Council
  - c. Faculty Affairs Committee (Chair: Edie Wittenmyer, Secretary: Sam Morgan)
    - i. Charge to draft a Faculty Mentoring Policy (deadline of Dec 1)
      1. Charge is completed and will be delivered to Council
    - ii. Charge to propose revisions to the Faculty Workload Policy (deadline of Feb 1)
      1. Charge is not complete
    - iii. Charge to develop a college-level process for appealing merit pay distribution (deadline of Mar 1)
      1. Charge is completed and will be delivered to Council
    - iv. Charge to consider an Academic Assignment policy (deadline of May 1)
      1. Charge is not complete

- d. Graduate Affairs Committee (Chair: Bill Clyburn, Secretary: Steve McCaskey)
    - i. Charge to provide a review of graduate program structure (deadline of Apr 1)
      - 1. Motion: acknowledge the delivery of report to the Council
        - a. Made by Mike Hayden, seconded by Affan Badar
        - b. Approved 9-0-0
  - e. Personnel Committee (Chair: Ernie Sheldon, Secretary: Bob English)
    - i. No report
  - f. Student Affairs Committee (Chair: Jared Wuerzbarger, Secretary: Azizi Arrington-Bey)
    - i. Charge to provide advice to the COT administration concerning a Dean's Student Advisory Council (deadline of Dec 1)
      - 1. No report
6. Faculty Senate Update
- a. FYI – HLC requires that 500-level courses must have distinct differences in Student Learning Outcomes as compared to their 400-level counterparts. More information on this will be forthcoming.
  - b. FYI – HLC requires that minors and certificates must have Student Learning Outcomes and therefore must be assessed.
7. The Spring All-Faculty meeting is on Friday, May 3 in TA 137. Food will be served at 11am and the meeting will begin at noon.
8. Adjourned at 12:50pm