

College of Technology Faculty Council

Myers Technology Center, 303
Wednesday, 19 Feb 2020, 3pm

Present

Members: Alina Waite (Chair), Ernie Sheldon (Vice-Chair), Kristina Lawyer (Secretary), Dave Malooley (Vice-Secretary), Jim McKirahan (AETM), Jamie Metzinger (BE), Edie Wittenmyer (ECET), Amanda Muhammad (HRDPT)

Parliamentarian: Randy Peters

Ex-officio: Nesli Alp (Dean)

Student representative: Seth Whitman

Guests:

Absent

Members: Troy Allen (AVT)

1. Called to order at 3:03pm
2. Roll call
 - a. Members present – 8
 - b. Quorum – 6
3. Motion: approve minutes from 5 Feb 2020
 - a. Made by Jim McKirahan, seconded by Amanda Muhammad
 - b. Approved 6-0-1 (one member joined the meeting after this vote)
4. Faculty Council Chair's updates
 - a. Chair Waite and Secretary Lawyer Met with website team
 - b. CIP code change on the PhD program
5. Continue discussion on proposed changes to COT Constitution
 - a. Item #1 – Need to update language from University "Handbook" to "Policy Library"
 - i. Discussion followed
 - ii. Motion: approve the change as presented
 1. Made by Jim McKirahan, seconded by Amanda Muhammad
 2. Approved 7-0-0 (one member joined the meeting after this vote)
 - b. Item #2 – Need to clarify the COT 246: Bylaws, 246.6.2 Duties of the Student Affairs Committee, item 4 – student grievances
 - i. Discussion followed
 - ii. Motion: approve the change as presented
 1. Made by Amanda Muhammad, seconded by Ernie Sheldon
 2. Approved 7-0-1
 - c. Item #3 – Need to update the COT 246: Bylaws, 246.6.1 Membership, enabling the Student Affairs Committee
 - i. Discussion followed
 - ii. Motion: approve the change as amended

1. Made by Jim McKirahan, seconded by Amanda Muhammad
2. Approved 8-0-0
- d. Items #4 – Need to update the COT 246: Bylaws, 246.6.2 Duties of the Student Affairs committee
 - i. Discussion followed
 - ii. Will look into further
6. Take action on COT Governance Webpage items (indstate.edu/technology/governance)
 - a. “COT Course Transfer and Articulation Policies” document on webpage
 - i. Motion: refer these policies to the Academic Affairs Committee for review and renewal. The committee’s updated document is due to the Faculty Council by 3 April 2020.
 1. Made by Dave Malooley, seconded by Edie Wittenmyer
 2. Approved 8-0-0
 - ii. Motion: remove this policy from the webpage
 1. Made by Randy Peters, seconded by Jim McKirahan
 2. Approved 8-0-0
 - b. “PhD in Technology Management Load Measures” document on webpage
 - i. “COT Workload Policy” on COT governance webpage supersedes this document
 - ii. Motion: remove this policy from the webpage
 1. Made by Randy Peters, seconded by Jim McKirahan
 2. Approved 8-0-0
 - c. “COT Accreditation Process” document on webpage
 - i. Motion: refer this policy to the Academic Affairs Committee for review of validity and currency. The committee’s findings are due to the Faculty Council by 3 April 2020.
 1. Made by Randy Peters, seconded by Jim McKirahan
 2. Approved 8-0-0
7. Committee reports on charges
 - a. Motion: the Faculty Council formally receives the follow documents: 1) *Recommendation Letter from the Lab Safety Ad-Hoc Committee* dated 24 Jan 2020 and its 3 appendices, 2) *Working Draft of COT Chair’s Evaluation* from the Faculty Affairs Committee dated 19 Feb 2020, 3) *PhD Improvement Ad-Hoc Committee Final Report* dated 7 Feb 2020
 - i. Made by Alina Waite, seconded by Ernie Sheldon
 - ii. Approved 7-0-1
8. Adjourned at 4:49pm