

**COT Faculty Council  
2017-18**

**FC 2017-2018  
Michael Hayden, Chair  
Michael R. Williamson, Secretary  
Myers Technology  
Wednesday, February 07, 2018  
Minutes #6**

---

**Attendees:** M. Hayden (Chair), M. Williamson (Secretary), K. Lawyer (Vice Secretary), (AETM), S. Chuang (HRD), B. Welsh (AVT), E. Wittenmyer (ECET), A. Payne (BE), J. McKirahan,

**Parliamentarian:** T. Foster (conference call)

**Ex-officio:**

**Guest:** T. Allen, K. Harris, S. McCaskey, R. Peters, L. Ellingson M. Schafer, H. Minniear,

**Absent:** F. Moayed (Vice-Chair),

---

1. Approve minutes of previous meetings.
  - a. Motion to approve January 31<sup>th</sup> minutes pending changes B. Welsh, second M. Williamson 6-0-2
  
2. College P & T document.
  - a. M. Hayden discussion of College P & T document
  - b. M. Schafer overview of changes required per Provost. Everything that needs to be in the document is and everything that was redundant to university policy was removed. The document is structured to allow departments to be the primary authority on P & T.
  - c. R. Peters need to make corrections to Professor options I and II wording to match handbook language.
  - d. S. Chuang what is the difference between the 2010 document and this one?
  - e. M. Hayden we were using the 2015 document and now moving to new document in 2018.
  - f. B. Welsh would like to see a yearly summary of accomplishments required for everyone
  - g. K. Harris line 119 why can we not include faculty that are acting as part time administrators?
  - h. M. Schafer, this is similar to the 2015 policy that was already approved.
  - i. M. Hayden this prevents administrators from control over faculty committees.
  - j. Motion to approve pending changes B. Welsh, second M. Williamson
    - i. Line 8 remove eg
    - ii. Redo wording for Options I and II as previously discussed (section 305)

**COT Faculty Council  
2017-18**

- iii. B. Welsh redo last paragraphs to keep college and department in the same order (line 122-126) and make line 122 say cannot vote in both .....  
Also what is the minimum documents to be submitted?
- iv. T. Foster would like to see on line 129 "must include teaching evaluations and CV". Other documents can be submitted as a pdf in appendix.
- v. M. Hayden suggested putting the statement on line 104, list all evidence required. SIR, CV, peer evaluations...
- vi. T. Foster motion to amend to read: "instructional ratings, CV must be included in the materials". Second B. Welsh
- vii. B. Welsh would like to include an executive summary for each year at the beginning.
- viii. R. Peters when you run FAD report you can set the dates for review period. A CV could show a summary of all accomplishments. The pervious committees' reports will be in FAD.
- ix. T. Foster line 87 under mid tenure review, fulfill at least  $\frac{1}{2}$  is not clear.
- x. M. Schafer the intent is that you need to be consistently working towards the departmental requirements.  $\frac{1}{2}$  should be accomplished by mid-year review.
- xi. M. Hayden motion to remove  $\frac{1}{2}$  reword to say "is making satisfactory progress in each of the three domains".
- xii. T. Foster line 94-96 doesn't reflect how people are being evaluated at ISU, should include language about reappointment status.
- xiii. Motion by T. Foster second M. Williamson correct as noted in M. Schafer's notes.
- xiv. Also ad negative decision to help people that do not get promoted.
- xv. S. Chuang what about new hire language?
- xvi. M. Hayden this is in the university and department documents, also in line 26, and line 32... of this document.
- xvii. E. Wittenmyer does not agree with 6 years to promotion.
- xviii. M. Hayden this is university policy we cannot change it.
- xix. T. Foster recommended tabling the vote until next meeting and review a clean draft.

3. Adjournment.

1:05pm